

Hazardous Waste Management

2019 Biennial Report

Information presented in this fact sheet is intended to provide a general understanding of the regulatory requirements governing the management of hazardous waste. This information is not intended to replace, limit, or expand upon the complete regulatory requirements found in Division 14 of the Alabama Department of Environmental Management Administrative Code.

BACKGROUND

In accordance with ADEM Administrative Code Rules 335-14-3-.04(2), 335-14-5-.05(6), and 335-14-6-.05(6), Large Quantity Generators who ship any hazardous waste off-site to a treatment, storage or disposal (TSD) facility within the United States and Treatment, Storage, and/or Disposal Facilities that receive hazardous waste from off-site facilities or generators must prepare and submit a single copy of a Biennial Report to the Department by March 1, 2020. Please retain a copy of your submission on-site.

ELECTRONIC SUBMISSION

ADEM strongly encourages electronic submission of the Biennial Report. Facilities can now enter data via electronic submissions by using the RCRAInfo Industry Application. Instructions for registering for the application are included below. Information from previous Biennial Report years can be pulled into the 2019 report for review and information can be added, corrected, or deleted as needed. Flat files can be uploaded to the application using the specification guide located here: [Flat File Specification Guide](#)

REGISTERING FOR THE EPA INDUSTRY USER APPLICATION

The EPA Biennial Report can now be submitted electronically through the EPA RCRAInfo Industry User interface.

To submit electronically, facilities will need to go to the EPA Industry User application and register.

Please use the following link to access the site for registration:

<https://rcrainfo.epa.gov/rcrainfoprod/action/secured/login>

“Click” on Register

Industry User

Select this option if you want to submit the RCRA Notification, Biennial Report and/or manifest data on behalf of a regulated hazardous waste site including federal facilities.

[Continue to Industry User Registration](#)

The system will then prompt the user for the required information.

Please be aware that your facility must designate a primary preparer.

The primary preparer will be able to designate secondary preparers.

Once the information for registration has been completed an email will be sent to the authorized site certifier. The certifier will then be in contact with the designated preparer to ensure all information is correct.

Please keep track of all usernames and passwords associated with this registration as the State does not have the ability to locate or change this information. The facility will need to contact the EPA in this situation.

NOTES

Alabama requires the submission of the OI Form.

Alabama does not have any State waste codes or waste types.

ADEM cannot accept information submitted electronically through other websites.

NOTE: No fee is required for submitting the Biennial Report.

CONTACTS

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For RCRAInfo Industry App Registration Questions, contact:

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OTHER SUBMISSION OPTIONS

Please be sure your submission is complete and includes the Site Identification Form (SI), Waste Generation and Management (GM), and Off-site Identification (OI). The following link can be used to download the forms to submit a hard copy:

<https://www.epa.gov/hwgenerators/hazardous-waste-report-instructions-and-form>

Please send your report via regular US Postal Service to:

ADEM
Land Division
Biennial Report
P.O. Box 301463
Montgomery, AL 36130-1463

For UPS, FEDEX, etc., please use the physical address of 1400 Coliseum Blvd, Montgomery, AL 36110-2059.

